A meeting was held on Friday 23 November 2017 in the Committee Room, Hoyle Building, Institute of Astronomy, Madingley Road

There were present: Professor GF Gilmore (Chair), Mrs M Howe (Secretary), Dr P Barker, Dr C Ducati, Professor MJ Duer, Professor CA Haniff, Dr HP Hughes, Mr M Khan, Dr HRN Jones, Professor RG McMahon, Ms V Neufeld, with Professor P Townsend and Professor T Wilkinson (Observers).

Apologies were received from: Dr JR Batley, Professor Serena Best, Professor M Blamire, Dr W Nolan, Professor MA Parker, Professor JA Pyle, Professor JS Richer.

Unreserved Business

17701 Minutes
The minutes of the meeting held on 20 October 2017 were approved.

17702 Matters arising from the minutes
i. Student Elections 2017 (minute 17610i)
Student elections took place on 23 November. The elected representatives for 2018 are:
Graduate: Tomi Baikie
Undergraduate: Meg Tong and Gilbertas Umbrazunas

17703 Reported Business (item dealt with under Chairman's action)
i. Nominations for a member of the Faculty Board in class (b)
The Board noted that the Chairman had approved on behalf of the Board the nomination of Professor M Duer to continue as member in class (b). The decision of the Council about the nomination is awaited.

17704 Review of matriculation requirements
The Board noted the proposed amendments relating to the matriculation of undergraduate students as detailed in paper FB/17704.

17705 Students’ issues
The Graduate student representative raised a number of matters:
i. The problem of communicating with the full range of students in the Faculty which had been particularly challenging during the election;
ii. A problem of funding for departmental student clubs; Ms Neufeld was directed to specific sources within the relevant department to resolve this;
iii. There was concern that information relating to Brexit was scarce and not always up-to-date. The Faculty was asked to encourage information to be shared widely as soon as it was made known. This was a very significant concern particularly for students;
iv. A social event for Board members was suggested.
The student representatives were thanked for their very active participation during the year.

17606 Any other business
There was no other business