A meeting was held on **Friday 21 October 2016**
in the Committee Room, Hoyle Building, Institute of Astronomy, Madingley Road

There were present: Professor Serena Best (Chair), Mrs M Howe (Secretary), Professor M Blamire, Dr C Ducati, Professor MJ Duer, Professor CA Haniff, Dr HRN Jones, Dr W Nolan, Dr JM Riley.

Apologies were received from: Dr P Barker, Professor AC Fabian, Professor GF Gilmore, Dr HP Hughes, Dr KM Knowles, Professor MA Parker, Professor JA Pyle, Professor JS Richer.

**MINUTES**

**Unreserved Business**

16601 **Minutes**
The minutes of the meeting held on 17 June 2016 were approved.

16602 **Matters arising from the minutes**
There were none.

16603 **Reported Business (Items dealt with under Chairman’s action)**
   i. **Membership of the NST Committee**
The Chairman had approved on behalf of the Faculty Board the nomination of Dr J Elliott to continue as a member of the NST Committee for a further three years.

16604 **Election of the Chairman of the Faculty Board for 2017**
The Board unanimously approved the nomination of Professor Gilmore for the calendar year 2017. He would also continue as the Board’s member of the Council of the School of Physical Sciences.

16605 **Nominations for a member of the Faculty Board in class (b)**
Dr Riley’s membership in this class comes to an end on 31 December 2016. The Faculty Board agreed that the Chairman would approve the nomination from the Department of Physics when it was received; meanwhile Mrs Howe and Dr Jones were the other nominations approved for this vacancy, for Council appointment.

16606 **Co-option of members of the Faculty Board in class (d)**
Depending on the outcome of item 16605 above, the Faculty Board agreed to co-opt the following three members to serve for the calendar year 2017: Mrs M Howe, Dr C Ducati, and Dr HRN Jones. All have agreed to serve again. The Faculty Board would be asked to approve the nominations as soon as the Council appointment in class (b) had been confirmed.

16607 **Membership of other committees**
   i. **Faculty Appointments Committee**
The Board approved the following nominations to continue from 1 January 2017 for two years:
   Professor J Driscoll
Observers on other Faculty Boards
The following were appointed as Observers to other Faculty Boards for 2016:

- Biology: Prof MJ Duer
- Earth Sciences and Geography: Mrs M Howe
- Engineering: Dr KM Knowles
- Mathematics: Dr KM Knowles

Students’ issues

i. Student Elections 2016
   It was noted that elections for the student members of Faculty Boards would be held on Thursday, **24 November 2016**, with nominations closing a week earlier, on 17 November.

Any other business
There was no other business.