

FACULTY BOARD OF PHYSICS AND CHEMISTRY

A meeting was held on Friday 4^h March 2011 in the Martin Ryle Large Meeting Room, Institute of Astronomy. There were present:

Professor G.F. Gilmore (Chairman), Mr P.M. Aslin, Professor S.M. Best, Dr C. Ducati, Dr. M.J. Duer, Professor A.L. Greer, Ms J. Hlavacek-Larrondo, Mr R.A.C. Hay, Dr H.R.N. Jones, Professor R.C. Kennicutt, Mr J. Norris, Dr J.M. Riley, Professor D. Ritchie, and Professor M. Thomson.

Apologies were received from, Mr. F. Floether, Professor W. Jones, Professor P.B. Littlewood, and Dr W. Nolan.

MINUTES

11201 Minutes

The minutes of the meeting held on 28th January 2011 were approved.

11202 Matters arising from the minutes

Suggestions received from the undergraduate student representatives on ways of improving the transition of courses from one lecturer to another have been passed by the Secretary to Departmental Teaching Committees for consideration.

11203 Co-option of a member of the Faculty Board.

The Board agreed to co-opt Dr Cate Ducati as a member in class (d) for the remainder of this calendar year.

11204 Learning and Teaching Review of the Department of Chemistry 2011-12

The Board agreed to request the following issues be added to the remit of the Review Committee for the Learning and Teaching Review of the Department of Chemistry in 2011-12:

- To consider the role and status of Teaching Fellows in the University;
- To review the effect that recent changes in the management structure of the Department may have had on teaching;
- To review the establishment of post-graduate taught courses and their role in attracting Doctoral Training Grant funding.

11205 Students' issues

Ms Hlavacek-Larrondo indicated that graduate students would appreciate constructive feedback on supervisions they provide to undergraduate students and this is not routinely provided. The Board agreed that such feedback should be provided and although it would not be appropriate to pass on the actual feedback forms submitted by the students Departments should be encouraged to provide the supervisors with a digest or summary of the student feedback (for NST Parts II and III for which Departments arrange the supervisions).

11206 Any other business

There was no further business.

11207 John Couch Adams Astronomer

Approval was granted to the continuation of Dr Christopher Tout's appointment as John Couch Adams Astronomer at the Institute of Astronomy for five years from 1 October 2011.

11208 Any other reserved business

R* Headship of the Department of Physics

R* These items remain Reserved