

FACULTY BOARD OF PHYSICS AND CHEMISTRY

A meeting was held on Tuesday 6th January 2009 in the Committee Room, Institute of Astronomy. There were present:

Professor R.T. Phillips (Chairman), Dr J.R. Batley, Dr S.M. Best, Mr J. Foerster, Professor G.F. Gilmore, Professor A.L. Greer, Mr R.A.C. Hay, Dr H.R.N. Jones, Dr W. Nolan, Mr A. Norman, Dr J.M. Riley, Professor J. Robertson, Professor C.V. Robinson, Dr. D.M.A. Stuart, Professor D.R. Ward and Mr P.M. Aslin (Secretary.)

Apologies were received from Professor C. Abell, Professor G.T. Burstein, Dr M. Carrington, Ms J. Horsley, Professor W. Jones, Professor R.C. Kennicutt, Professor P.B. Littlewood and Ms A. Quider.

MINUTES

08801 Minutes

The minutes of the meeting held on 7th November 2008 were approved.

08802 Matters arising from the minutes

a) Minute 08705 Examination Feedback

All four Teaching Committees had confirmed willingness to adopt a uniform policy for examination feedback. So it was agreed that examiners will be asked to provide in their report a commentary on how well each question was tackled by the candidates. These will be made available to students, probably on websites alongside past papers.

It was also agreed that where model answers are available for Tripos papers, question sheets or example classes, these will be made available to supervisors.

b) Minute 08708 Membership of the Faculty Board in class (b)

It was noted that the Council have reappointed Dr. J.M. Riley as a member of the Faculty Board in class (b) from 1 January 2009 until 31 December 2010 and she has agreed to serve.

c) Minute 08709 Co-option of members of the Faculty Board in class (d)

Professor R T Phillips, Mr P. M. Aslin and Dr H.R.N. Jones were co-opted to the Faculty Board for the calendar year 2009.

08803 Observers from other Faculty Boards

It was noted that the following observers have been appointed for the calendar year 2009:

Biology	Dr M. Carrington
Earth Sciences & Geography	Ms J Horsley
Engineering	Prof. J. Robertson
Mathematics	Dr. D.M.A. Stuart
Chemical Engineering	Dr. A.F. Routh

08804 Students' issues

No issues were raised.

08805 Any other business

There was no further business.

08806 Student Representatives on the Faculty Board
The election of the following students was noted:

Class f (I)	<u>Postgraduate</u>	Anna Quider	Churchill
Class f (II)	<u>Undergraduate</u>	Jakob Foerster	Christ's
		Andrew Norman	Pembroke

08807 Student Representative on the NST Management Committee
Andrew Norman has agreed to serve on the NST Management Committee for 2009 as this Faculty's student representative.

08808 Update on plagiarism policies for 2008-9
An update on the University's plagiarism policy was received and will be distributed to Teaching Committees.

08809 Senior Research Associate in the Department of Chemistry
An external reference was tabled and approval was granted for the appointment of Dr Jure Dobnikar to Senior Research Associate in the Department of Chemistry with effect from 1st November 2008.