



UNIVERSITY OF CAMBRIDGE

FACULTY BOARD OF PHYSICS AND CHEMISTRY

A meeting was held on Friday 27 January 2012 in the Hoyle Committee Room, Institute of Astronomy.

There were present: Professor GF Gilmore (Chairman), Mrs VR Bennett (Secretary), Professor C Abell, Professor SM Best, Professor GT Burstein, Dr C Ducati, Professor AL Greer, Mr RAC Hay, Professor PC Hewett, Dr HRN Jones, Dr W Nolan, Professor D Ritchie, Professor WJ Stirling, Professor M Thomson.

Observers: Mrs M Howe, Dr N Berloff.

Apologies were received from: Dr MJ Duer, Professor D Frenkel, Ms J Hlavacek-Larrondo, Mr V Oleinikovas, Dr JM Riley.

MINUTES

Unreserved Business

Note: Item 12110R (minuted below under reserved business) was dealt with at the beginning of the meeting. Members of the Institute of Astronomy, who had a personal interest in the item, were absent for the discussion and re-joined the meeting afterwards.

12101 Minutes

The minutes of the meeting held on 18 November 2011 were approved.

12102 Matters arising from the minutes

i. Academic Performance by Gender

Representatives from the departments reported on what action was being taken in relation to paper FB/11607, circulated at the last meeting. Further reports would be forwarded on by email.

ii.* Faculty Board membership in class (b) (minute 11507)

The Board noted that the Council, on the recommendation of the General Board, had agreed to reappoint Dr Melinda Duer from 1 January 2012 until 31 December 2013, and she had agreed to serve.

iii.* Student Representatives on the Faculty Board (minute 11603)

The Board noted the appointment of the following student representatives for the calendar year 2012:

Class f(i)	Postgraduate	Ms J Hlavacek Larrondo	King's
Class f(ii)	Undergraduate	Mr V Oleinikovas	Girton
		Vacancy	

As there no other nominations had been received by the deadline, no election had been held.

iv. Learning and Teaching Reviews (minutes 11511 and 11404)

The Board received, as papers FB/12102a & b, the response from the General Board's Education Committee to the Departments' responses to the

Learning and Teaching reviews of the Departments of Materials Science and Physics respectively.

Members from the two departments expressed themselves content with the response from the Education Committee, and with progress made against the recommendations of the reports to date.

12103 **NST Annual Report and Examination Statistics**
The Board received, as paper FB/12103, the NST Annual Report and examination statistics. The contents were noted, but no further comments were made.

12104* **Observers from other Faculty Boards**
The Faculty Board noted the appointment of the following observers for the calendar year 2012:

Faculty of Biology	Prof M Carrington
Faculty of Earth Sciences and Geography	Mrs M Howe (Acting Secretary)
Faculty of Engineering	Professor J Robertson
Faculty of Mathematics	Dr N Berloff
Syndicate of Chemical Engineering	Dr G Moggridge
School of the Physical Sciences	Dr J Bellingham

12105 **Supervision data and recommended norms**
The Faculty Board received, as paper FB/12105, data and accompanying cover note on supervisions drawn from CamCORS, and received by the Senior Tutors' Standing Education Committee in Michaelmas Term 2011.

It was noted that the Senior Tutors' Committee had invited comments from Faculty Boards and/or DoS groups on the discrepancy between Tripos norms and the number of supervisions claimed via CamCORS.

Members of the Board agreed that supervision norms had not changed, and it was therefore difficult to explain why claims should have increased. It was felt that further investigation of CamCORS would be beneficial.

12106 **Students' issues**
As neither of the student representatives were present, no issues were raised.

12107 **Any other business**
There was none.

Date of next meeting: Friday, 24 February 2012 at 14:15