

UNIVERSITY OF CAMBRIDGE

INSTITUTE OF ASTRONOMY

Safety Manual

Action if you discover a fire

Operate alarm

Using nearest break-glass unit

Call Fire Brigade: dial 1999

Tackle fire with hand-held extinguishers **if safe to do so** without personal risk

Or

Evacuate building by nearest exit

Do not stop to collect belongings

Do not re-enter building

Action when fire alarm sounds

Leave by nearest available exit

Assemble on Thorrowgood Lawn (between Observatory and SPO buildings)

University Security Control Centre

24-hour number 31818

Emergency number 101

Accidents

For Ambulance dial 1999

First Aiders

Cormac O'Connell 07801707058 or 37505

Mark Hurn (Library office) 37537

Debbie Peterson (H12) 66643