

# FITZWILLIAM COLLEGE CAMBRIDGE CB3 ODG

## Conferences and Fine Cuisine

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## PLANET-DISC CONNECTION 2006

Dear Delegate

Welcome to Fitzwilliam College!

The **Porters' Lodge** in Gatehouse Court is located on Storey's Way and is now the **main** entrance to the College.

To assist you with checking in at the **Porters' Lodge**, visit our website **above** and click on **ABOUT**, then **COLLEGE MAPS** and **DIRECTIONS** which explains how to find us. I would then suggest the following procedure:-

### ARRIVAL BY TAXI:

Ask to be taken to Fitzwilliam College: **Porters' Lodge** on **Storey's Way**  
Check in at the Porters' Lodge where the Duty Porter will give you a key to your bedroom and direct you to your accommodation.

### ARRIVAL BY CAR:

**All Delegates** should initially arrive at the **Porters' Lodge** on **Storey's Way** where car parking can be found or off-street parking located nearby.  
Check in at the Porters' Lodge where the Duty Porter will give you a key to your bedroom and direct you to your accommodation, and advise you of the most convenient place to park.

**Wilson Court & Gatehouse Court (ensuite) Accommodation** are all located near to the Porters' Lodge. It is advisable when checking in to bring your luggage with you.

**Fellows Court (semi-ensuite) Accommodation** are more easily accessible from Huntingdon Road Car Park. It is recommended that you check in at the **Porters' Lodge** where you will be given your key and directions to your accommodation. A short drive round Storey's Way will bring you into Huntingdon Road (right at the Cambridge Lodge Hotel). Access is available via the **North Lodge** by using the swipe disc attached to your bedroom key or the intercom system located to the left of the main door.

**Note: Internet access is available in all your rooms, via dial-up only (you will be charged) and you will need a laptop with modem.** Further information will be available on arrival.

Signs will be displayed from both Porters' Lodge, directing delegates to their accommodation. Please kindly check the "**Welcome**" sign displayed on the Notice Boards in both Foyers to see which rooms have been designated to your conference and follow the appropriate signage.

If you have any queries regarding your arrival, please contact the **Conference Office** (01223) 332040 (09.00-17.00) or if out of hours, the **Porters' Lodge** on 01223 332000. **However, in the case of other queries, or to leave a message, please contact the Institute of Astronomy on Tel 44(0)1223 337548, FAX 44(0)1223 337523, or email discs06@ast.cam.ac.uk.**

We hope you have a safe journey and look forward to welcoming you to Fitzwilliam College.

If you arrive on Sunday, please walk the short distance to **IoA** ([http://www.ast.cam.ac.uk/meetings/discs06/Cambridgemap\\_2006.pdf](http://www.ast.cam.ac.uk/meetings/discs06/Cambridgemap_2006.pdf)) for **registration** in the foyer of the **Hoyle Building (main reception)** between 5 and 7 pm. Finger buffet food and drinks will be available from 6pm.

Yours faithfully  
**CAROLINE CHOAT**  
Conference Co-ordinator